

**SCOTTISH BORDERS COUNCIL**  
**HAWICK COMMON GOOD FUND WORKING GROUP**

MINUTE of MEETING of the HAWICK COMMON  
GOOD FUND WORKING GROUP held in the  
Tower Mill, Heart of Hawick on 18 September  
2012 at 4.00 p.m.

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Present:- Councillors A. Cranston, Z. P. Elliot, S. Marshall, D. Paterson (from para 4),  
R. Smith, G. Turnbull.

In Attendance:- Legal and Licensing Services Manager, Senior Financial Analyst (A. Mitchell),  
Estates Manager, Estates Surveyor (J. Morison), Property Officer – Hawick,  
Committee and Elections Office (F. Walling).

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**MINUTE**

1. There had been circulated copies of the Minutes of Meetings held on 19 June 2012 and 29 June 2012.

**DECISION**

**APPROVED the Minutes for signature by the Chairman.**

**FEASIBILITY OF COMMUNITY OWNED WIND FARM ON HAWICK COMMON GOOD  
LAND AROUND PILMUIR**

2. With reference to paragraph 2 of the Minute of 16 November 2010, Mr Maybury from 'A Greener Hawick' (AGH) was in attendance at the meeting to give Members the results of a high-level feasibility study of windpower potential on the Hawick Common Good Land located to the south of Hawick. Mr Maybury explained that, when the Common Good Fund Working Group had given permission to carry out the study, a tender for the work had been put out and this had been won by Realise Renewables (RR). An Executive Summary of the RR report had been circulated to Members with the full detailed report including photomontages being available to view at the meeting. The report indicated that a wind energy project on the Hawick Common Good Land appeared to be feasible and, if the right financial support could be secured, it would be economically viable. However there were a number of constraints that may hinder the further development of a project, the main one being the restriction placed on further wind turbine development within the Eskdalemuir seismic monitoring station's safeguarding zone, which covered Hawick. Other technical constraints were also referred to and listed in the summary. Furthermore there were some objections to wind turbine development on Hawick Common Good Land. The report pointed out that without the buy-in of the community a project on the Common Good Land would be difficult to progress. Of the consenting issues the key matters were likely to be the cumulative landscape and visual impacts with operational and consented windfarms already located in the area. However the report went on to detail five possible project options in terms of number and heights of turbines and identified the most profitable project (3 x 80 m base-to-tip turbines) and the project that would provide the greatest rate of return (1 x 80 m base-to-tip turbine). Should the project be taken forward the report recommended the steps that should be taken from initial stages through to construction. Key to success would be a development project that clearly linked the benefits of the project directly to a strong shared vision for the future of Hawick and the surrounding rural areas. In conclusion Mr Maybury advised that AGH had decided not to take the project further at this time, pointing out that the organisation had insufficient manpower to push forward a major project and that there would be an objection from the Ministry of Defence at the planning stage.
3. Members thanked Mr Maybury for the work carried out by AGH and commended the comprehensive nature and quality of the report. There was agreement that the feasibility

study had been a useful exercise should the project be taken forward in the future. In response to a question about mitigation of seismic vibration created by wind turbines Mr Maybury confirmed that the technology was there and it was hoped there would be a resolution to this type of constraint to the development of projects in the near future. In the discussion that followed it was recognised that there were already huge divisions in Hawick about turbines on Common Good Land and that in general the views within the community about wind farms tended to be polarised. It was agreed that until there was community backing the scheme could not be taken forward but the level of work carried out to produce the report was appreciated.

#### **DECISION**

**NOTED the report.**

#### **FINANCIAL OUTTURN 2011/12**

4. There had been circulated copies of a report by the Chief Financial Officer setting out a monitoring statement of the financial outturn for 2011/12, variances against the 2011/12 final budget and the effect upon Revenue and Capital Reserves at 31 March 2012. The main points of the report were highlighted by the Senior Financial Analyst. The total expenditure for the year was £213,903, which was £49,356 below the budget for expenditure of £263,259. The total income of £135,391, including funding from the Revaluation Reserve of £35,853, was £4,983 less than the budget. This was due mostly to the declining income from the Common Haugh Market. The resultant decrease in Revenue Reserves of £78,512 was £44,373 less than the budget had required. A new appendix 1 had been produced which showed key information on the performance and activities of the Common Good Fund. Following discussion with regard to the Fund's current investments and the amount in the SBC higher interest Capital Loans Fund the Financial Analyst indicated that he would bring a report to the next meeting regarding the level of funds that should be maintained in the SBC Revenue Loans Fund.

#### **DECISION**

**AGREED:-**

- (a) **to approve the financial performance for 2011/12 as shown in Appendix 2 of the report; and**
- (b) **to note the key figures shown in Appendix 1 of the report; the details of Grant payments shown in Appendix 3; the balances on Revenue and Capital Reserves as shown in Appendix 4; the Balance Sheet as at 31 March 2012 provided in Appendix 5; and the performance of the property portfolio shown in Appendix 6 of the report.**

#### **BUDGET AND MONITORING REPORT 2012/13**

5. There had been circulated copies of a report by the Chief Financial Officer setting out a proposed budget for the year to 31 March 2013, details of transactions for the 3 months to 30 June 2012 and projections of the annual outturn with variances from the final budget and effect on Revenue and Capital Reserves at 31 March 2013. The Senior Financial Analyst explained that Income and Expenditure was projected to be in line with the proposed budget for 2012/13. A new appendix 1 had been produced to show key information on the performance and activities of the Common Good Fund. There was projected total expenditure of £197,040 and income of £105,244 supplemented by a draw of £35,853 from the Revaluation Reserve, resulting in an outturn net expenditure of £55,943 in line with the budget. It was pointed out that, of the total grant budget for the year of £33,000 there was just over £9,000 remaining available for grants for the rest of the year. Expenditure other than running costs included the property cost in the current year of Pilmuir Cottage restoration and the cost of a replacement shed at Pilmuir Farm. Appendix 5 to the report showed the current position with regard to the property portfolio and anticipated rents. In response to a question about whether there were any outstanding rents it was explained that

the collection of rents was dealt with by Customer Services. However the Financial Analyst advised that he would check the status with regard to any outstanding rents for the next meeting.

## **DECISION**

### **AGREED:-**

- (a) to approve the proposed budget for 2012/13;
- (b) to note the key figures shown in Appendix 1 of the report; the financial performance for 2012/13 as shown in Appendix 2 and Grants Analysis provided in Appendix 3; the projected balances on Revenue and Capital Reserves shown in Appendix 4; and the performance of the Property Portfolio as shown in Appendix 5 of the report.
- (c) that Members be provided with information at the next meeting on the status with regard to any outstanding rents.

## **FINANCIAL ASSISTANCE REQUESTS**

### **Connor Telfer**

6. There had been circulated copies of an application from the father of Connor Telfer, a member of the Scottish U18 Cycling squad, for grant assistance towards the cost of a Track Bike and T.T. Bike. Connor was racing for Hawick and Scotland U18 teams and participated in many events at Scottish and national level. Members discussed the application and in particular whether the Common Good Fund should be used to financially assist individuals. It was agreed that the policy on donations needed to be reviewed to ensure objectivity and consistency in processes.

### **VOTE**

*Councillor Turnbull moved that the application be continued until the policy had been revised. The motion was not seconded.*

*Councillor Paterson moved that a grant of £500 be awarded. The motion was not seconded.*

*Councillor Elliot, seconded by Councillor Marshall, moved that a grant of £300 be awarded. On a show of hands members voted as follows:-*

*In favour of a grant of £300 – 4 votes  
Against a grant of £300 – 1 vote*

*Accordingly it was decided that a grant of £300 be awarded.*

## **DECISION**

- (a) **DECIDED** that a grant of £300 be awarded to Connor Telfer.
- (b) **AGREED** that a policy with regard to donations from the Common Good Fund be prepared for consideration and agreement.

## **URGENT BUSINESS**

7. Under Section 50B(4)(b) of the Local Government (Scotland) Act 1973, the Chairman was of the opinion that the item dealt with in the following paragraph should be considered at the meeting as a matter of urgency, in view of the need to make an early decision.

### **Hawick PSA Choir**

8. There had been circulated copies of an application from Hawick PSA Choir for financial assistance of £700 to cover the basic costs of putting on a concert to raise funds for The Margaret Kerr Unit. Members discussed the application and pointed out that the Council had contributed towards for concert in previous years. However it was also noted from the accounts submitted that there had been a surplus from the concert accounts in both the previous years.

### **DECISION**

**AGREED to DECLINE the funding request from Hawick PSA Choir.**

### **PRIVATE BUSINESS**

9. **DECISION**

**AGREED under Section 50A(4) of the Local Government (Scotland) Act 1973 to exclude the public from the meeting during consideration of the business detailed in Appendix I to this Minute on the grounds that it involved the likely disclosure of exempt information as defined in paragraphs 8 and 9 of Part I of Schedule 7A of the Act.**

## **SUMMARY OF PRIVATE BUSINESS**

### **Whitlaw Wood House**

1. Members received an update from the Estates Manager.

### **HAWICK MOOR RACECOURSE**

10. The Property Officer raised the issue of the access road to Hawick Moor Racecourse and explained that the road was deteriorating significantly despite approximately £500 per year being spent on patching repairs. The road was owned by the Common Good but was used for access to the Moor as part of Common Riding festivities and for race meetings. Numerous complaints were received about the condition of the road. Members were advised that a proper repair of the road would cost in the region of £15k - £20k. Members agreed unanimously that, although the road served the residents of the town, the Common Good Fund could not justify the expenditure to carry out a full repair to the road at this time.

### **DECISION**

**AGREED that patching work, to the limit of £500, be carried out again this year to the access road to Hawick Moor Racecourse and the issue be looked at again next year.**

### **COMMON HAUGH CAR PARK**

11. With reference to paragraph 4 of the Minute of 17 June 2010, the Property Officer gave an update about resurfacing work they felt was required to the Common Haugh Car Park. Members were reminded that although the car park site was owned by the Common Good this was on Scottish Borders Council's list of car parks that were "adopted for maintenance purposes". However the Legal and Licensing Manager confirmed that Environment and Infrastructure officers had decided that re-surfacing this car park was well down on the list of priorities and that therefore the Council would not be carrying out resurfacing work in the near future. Three quotes for resurfacing had been passed from the Roads section to the Property Officer, the cheapest of which was £14,250. The Property Officer pointed out that any work carried out should take place before the onset of winter weather if possible. There were differing views expressed by Members as to whether the Common Good should fund this work. It was felt that there was pride for the town in this free car park and that, as owner, the Common Good should stop its deterioration so that it would continue to be well used. However Councillor Turnbull believed that if the Common Good funded the repair work the future maintenance may also fall to the Common Good.

### **DECISION**

**AGREED to continue the discussion on funding the resurfacing of the Common Haugh Car Park to the next meeting.**

### **URGENT BUSINESS**

12. Under Section 50B(4)(b) of the Local Government (Scotland) Act 1973, the Chairman was of the opinion that the item dealt with in the following paragraph should be considered at the meeting as a matter of urgency, in view of the need to make an early decision.
13. Councillor Marshall passed on a request from the widow of Mr George Harrow for permission to put a bench in his memory in the paddock on Hawick Moor.

### **DECISION**

**AGREED to give permission for a bench to be placed on Common Good land in the paddock on Hawick Moor and that the property officer liaise with the family regarding the location .**

### **PRIVATE BUSINESS**

#### **14. DECISION**

**AGREED under Section 50A(4) of the Local Government (Scotland) Act 1973 to exclude the public from the meeting during consideration of the business detailed in Appendix II to this Minute on the grounds that it involved the likely disclosure of exempt information as defined in paragraphs 6 and 9 of Part I of Schedule 7A of the Act.**

### **SUMMARY OF PRIVATE BUSINESS**

#### **Minutes**

1. The Working Group noted the private Minutes of meetings held on 19 June 2012 and 29 June 2012.

#### **Common Haugh Market Site**

2. The Working Group received an update on lease arrangements.

#### **St Leonards Farmhouse tenancy and grazing agreements**

3. The Working Group received an update by the Estates Manager.

*The meeting concluded at 6.15 pm*

**SCOTTISH BORDERS COUNCIL**  
**HAWICK COMMON GOOD FUND SUB COMMITTEE**

MINUTE of SPECIAL MEETING of the HAWICK  
COMMON GOOD FUND SUB COMMITTEE held  
in the Tower Mill, Heart of Hawick on  
16 October 2012 at 5.30 p.m.

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Present:- Councillors A. Cranston, Z. P. Elliot, D. Paterson, G. Turnbull.  
Apologies:- Councillors S. Marshall, R. Smith.  
In Attendance:- Legal and Licensing Services Manager, Senior Financial Analyst (A. Mitchell),  
Property Officer – Hawick, Committee and Elections Office (F. Walling).

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**APPOINTMENT OF CHAIRMAN AND VICE CHAIRMAN**

1. This being the first meeting of the Hawick Common Good Fund Sub Committee the first item to be considered was the appointment of chairman and vice-chairman. Councillor Turnbull, seconded by Councillor Cranston, moved that Councillor Elliot be appointed as chairman.

**DECISION**

**AGREED that:-**

- (a) **Councillor Elliot be appointed as Chairman of Hawick Common Good Fund Working Group; and**
- (b) **in view of the absence of two Members of the sub committee, the appointment of vice chairman be considered at the next meeting.**

**COMMON HAUGH CAR PARK**

2. There had been circulated copies of an extract from the Draft Minute of 18 September 2012. Before Members continued the discussion on the funding of work to resurface the Common Haugh Car Park the Legal and Licensing Manager gave a résumé of the situation. She reminded Members that although the car park site was on Scottish Borders Council's list of car parks that were "adopted for maintenance purposes" the view of Environment and Infrastructure officers was that, having regard to the finite budget available, the re-surfacing of this car park would not be carried out in the current year. Therefore there would be no contribution at the present time or retrospectively towards the cost of this work, the cheapest quote for which was £14,250. Members strongly disagreed with the view that the surface of the car park was safe and maintained that the damage was not simply cosmetic. Concern was expressed that should no action be taken there would be a significant possibility of claims being made against the Council for damage to persons or vehicles. It was agreed that these concerns be taken to the Council's Administration for consideration. However it was felt unanimously that in the meantime the resurfacing work should not be delayed. This was for reasons of safety in addition to the recognition that the appearance of the Common Haugh Car Park was of great significance to the town in terms of attracting visitors. It was also the view that the work should be carried out as soon as possible before further deterioration of the surface which would be likely with the onset of winter weather. The Senior Financial Analyst confirmed that there was a balance of £22k in the Common Good Fund budget for property maintenance for the remainder of the financial year but that most of the planned maintenance had already been completed. The Property Officer confirmed that if the decision was made to carry out the work to the car park, at the quoted amount, the remaining balance within the budget should be sufficient for any other maintenance work required before the end of March 2013.

**DECISION**

**AGREED that:-**

- (a) Members raise their concerns with the Council's Administration about the decision not to prioritise and resurface the Common Haugh Car Park from the Council budget at this time; and**
- (b) re-surfacing of the Common Haugh Car Park be funded from the Common Good Fund budget and that the Property Officer raise an order and arrange for this to be carried out as soon as possible.**

*The meeting concluded at 5.50 pm*

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## **Monitoring Report for 6 Months to end September 2012**

**Report by the Chief Financial Officer**

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### **Hawick Common Good Sub Committee**

**20 November 2012**

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#### **1 PURPOSE AND SUMMARY**

1.1 **This report sets out details of transactions for the 6 months to 30 September 2012 and projections of the annual outturn with variances from the final budget, with resultant requested budget virements and the projected effect on Revenue and Capital Reserves at 31 March 2013.**

1.2 Expenditure is projected to be significantly below the approved budget by £52,846 due to revision to the Pilmuir Cottage renovation budget and the slippage of the replacement shed at Pilmuir into next financial year. Income is projected to exceed budget by £1,352 due to improved interest rates and rental income projections. Appendix 1 is being developed and shows key information on the performance and activities of the Common Good Fund.

#### **2 RECOMMENDATIONS**

2.1 **It is recommended that the Common Good Sub Committee approves:-**

**(a) the financial performance for 2012/13 as shown in Appendix 2**

**(b) the virements set out in Appendix 6**

**and notes:-**

**(c) the key figures shown in Appendix 1**

**(d) the Grants Analysis provided in Appendix 3**

**(e) the projected balances on Revenue and Capital Reserves as shown in Appendix 4**

**(f) the performance of the Property Portfolio as shown in Appendix 5.**



### **3 PROJECTED OUTTURN 2012/13**

- 3.1 Appendix 1 is being developed and brings together key financial data on the Revenue performance and Balance Sheet situation for 2012/13.
- 3.2 Appendices 2 to 6 provide details on the Revenue budget in an expended form, Grants paid and payable, Revenue and Capital reserves, the performance of the Property Portfolio and proposed budget virements.
- 3.3 It is not now anticipated that work on a replacement shed will start at Pilmuir farm unto the spring of 2013 due to current use of the existing shed, so some £35,000 of budget is not required until 2013/14. Approval of a virement to take account of this is sought in Appendix 6.
- 3.4 With the completion of work at Pilmuir Cottage, final accounts are nearing completion and at this stage it is felt that the budget for this year can be reduced to £20,000. Approval to put this into effect is also looked for in Appendix 6.
- 3.5 Increased alternative use of the Common Haugh car park and a revision of the projected income from the market lead to an expectation of higher than budgeted rental income of £1,159.
- 3.6 Projected income from interest on balances invested in the Council's Loan Fund is £160 greater than budgeted since the capital balance is currently earning 1.25% whilst the budget was initially set using a rate of 0.475%. Interest is not credited until the end of the year and therefore the amount is dependent on interest rates over the remainder of the year
- 3.7 Taking all of the above into consideration the Common Good Fund is projecting total expenditure of £144,194 and income of £106,596 supplemented by a draw down of £35,853 from the Revaluation Reserve, resulting in a projected outturn net expenditure of £1,745. This is £54,198 lower than the current budget of £55,943.

### **4 REVENUE & CAPITAL RESERVES**

- 4.1 Appendix 4 shows the effect on accumulated reserves of the projected outturn for 2012/13.

### **5 IMPLICATIONS**

#### **5.1 Financial**

There are no financial implications, other than those explained above in Sections 3 and 4.

## 5.2 Risk and Mitigations

No significant risk to the financial position of the fund is identified.

## 5.3 Equalities

It is anticipated that there are no adverse equality implications arising from the proposals contained in this report.

## 5.4 Acting Sustainably

Whilst there are no economic, social or environmental effects arising from the proposals contained in this report, there are, through the activities reported upon, positive impacts upon the economy through protection of employment, positive impacts upon the quality of community life, improvements in local amenities and nurturing of local talent.

## 5.5 Changes to Scheme of Administration or Scheme of Delegation

There are no changes required to the Scheme of Administration or Scheme of delegation arising from the proposals contained in this report.

## 6 CONSULTATION

- 6.1 The Head of Legal and Democratic Services, the Head of Audit and Risk and the Clerk to the Council have been consulted and their appropriate comments have been incorporated into this report.

### Approved by

**David Robertson - Chief Financial Officer**

**Signature .....**

### Author(s)

Name	Designation and Contact Number
Andrew R S Mitchell	Senior Financial Analyst, Financial Services. 01835 824000 Extn 5342

### Background Papers:

### Previous Minute Reference:

**Note** – You can get this document on tape, in Braille, large print and various computer formats by contacting the address below. Andrew Mitchell can also give information on other language translations as well as providing additional copies.

Contact us at Andrew Mitchell, Senior Financial Analyst, Financial Services, Council Headquarters, Newtown St Boswells, Melrose, TD6 0SA. Tel: 01835 824000 Extn 5342 Fax: 01835 825011, email: [amitchell@scotborders.gov.uk](mailto:amitchell@scotborders.gov.uk)

**Key Figures**

**Based upon data to 30.9.12**

	£	£
<b>Projected Outturn:</b>		
Property Rental Income		95,339
Less Expenditure on property		-41,000
Net Income		54,339
Add other income sources:-		
Miscellaneous		33
Interest on Capital & Revenue Loans Funds with SBC		1,960
Investment Income		3,700
		60,032
Less Expenditure on running costs:-		
Administration	-500	
Net Central Support Service Costs	-5,277	
		-5,777
Excess of Income over running costs		54,255
Less Expenditure other than running costs:-		
Grants & Donations made to local bodies		-33,000
Cost in current year of Pilmuir Cottage restoration		-20,000
Cost of replacement shed at Pilmuir		-3,000
Projected Funding required from Reserves		1,745

<b>Projected Revenue Reserve</b>		
Revenue Reserve at start of year		255,461
Less Projected funding required for Revenue Expenditure above		-1,745
Projected Revenue Reserve at end of year		253,716

<b>Grants &amp; Donations</b>		
Total Grants budget for the year		33,000
Prior Year Grants	-19,338	
Grants approved in 2012/13 to date	-4,850	
		-24,188
Remaining budget available for Grants in the rest of the year		8,812

<b>Investments &amp; Loans</b>		
Investments externally managed		144,794
Revenue in SBC Loans Funds		
Funds invested in SBC Revenue Loans Fund at start of current year		272,564
Capital in SBC Loans Funds		
Funds invested in SBC Capital Loans Fund at start of current year		53,290
Movement in this fund in the year to date		0

<b>Effect of inflation on the value of the Funds invested in the SBC Capital Loans Fund</b>		
RPI March 2011 to March 2012	3.57%	
Transfer from revenue required to retain buying power of this investment		1,902

**SCOTTISH BORDERS COUNCIL  
HAWICK COMMON GOOD FUND  
REVENUE BUDGET MONITORING 2012/13**

**Appendix 2**

<b>Description</b>	<b>Current Budget for the year to 31.3.12</b>	<b>Actual Transactions to 30.9.12</b>	<b>Over spend to date against full year budget</b>	<b>Under spend to date against full year budget</b>	<b>Projected Outturn for year to 31.3.13</b>	<b>Projected over spend for year against full year budget</b>	<b>Projected under spend for year against full year budget</b>
	<b>(1)</b>	<b>(2)</b>	<b>(3)</b>	<b>(4)</b>	<b>(5)</b>	<b>(6)</b>	<b>(7)</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Expenditure</b>							
Property costs	41,000	19,779		21,221	41,000	0	
Property Renovation Pilmuir Cottage	37,846	16,604		21,242	20,000		17,846
Property Renovation Pilmuir Farm	38,000	0		38,000	3,000		35,000
Central Support Services Recharges	10,841	0		10,841	10,841	0	
Administration	500	30		470	500	0	
Depreciation	35,853	0		35,853	35,853	0	
Donations and contributions	33,000	21,597		11,403	33,000	0	
<b>Total Expenditure</b>	<b>197,040</b>	<b>58,010</b>	<b>0</b>	<b>139,030</b>	<b>144,194</b>	<b>0</b>	<b>52,846</b>

Description	Current Budget for the year to 31.3.12	Actual Transactions to 30.9.12	Under generation of income to date against full year budget	Over generation of income to date against full year budget	Projected Outturn for year to 31.3.13	Projected under generation of income for year against full year budget	Projected over generation of income for year against full year budget
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	£	£	£	£	£	£	£
Income							
Rents etc	94,180	77,551	16,629		95,339		1,159
Interest received	1,800	0	1,800		1,960		160
Dividend income	3,700	0	3,700		3,700		0
Other Income	0	33		33	33		33
Central Support Services support grant	5,564	0	5,564		5,564		0
	<b>105,244</b>	<b>77,584</b>	<b>27,693</b>	<b>33</b>	<b>106,596</b>	<b>0</b>	<b>1,352</b>
Funding from Fixed Asset Restatement Reserve	35,853	0	35,853		35,853		0
<b>Total Income</b>	<b>141,097</b>	<b>77,584</b>	<b>63,546</b>	<b>33</b>	<b>142,449</b>	<b>0</b>	<b>1,352</b>

<b>Net Expenditure Totals</b>	<b>55,943</b>	<b>-19,574</b>			<b>1,745</b>		
<b>Net expenditure over spend &amp; under generation of Income</b>							
<b>Net expenditure under spend &amp; income over generation</b>				<b>75,517</b>			<b>54,198</b>

**SCOTTISH BORDERS COUNCIL  
HAWICK COMMON GOOD FUND  
DONATIONS AND CONTRIBUTIONS PAID AND APPROVED 2012/13**

**Appendix 3**

	Date	£	£	£
	Approved			
<b>Approved Budget</b>				<b>33,000</b>
<b>Paid as at 30 September 2012</b>				
Hawick Reivers Assoc. Festival support - hall hire	20.3.12	500		
Volunteer Park Sports Club Contribution to new boiler for clubhouse	20.3.12	4,500		
Hawick Welcome Initiative support re Hosts operation	20.3.12	4,000		
Burnfoot Community Futures Hire of 2 Portaloos - Easter Funday	20.3.12	132		
Burnfoot Community Council Burnfoot Carnival support	20.3.12	2,000		
Future Hawick Support for Empty shop frontage pilot scheme	20.3.12	2,750		
Salvation Army Town Hall hire for Carol Service Christmas 2011	20.3.12	240		
Salvation Army Town Hall hire reduction	20.3.12	-75		
Hawick & District Railway Socy Model Railway Show Hall hire	19.6.12	550		
Hawick Honorary Provost's Council	19.6.12	2,000		
Hawick Community Council - Bill McLaren Memorial Project (Bust)	15.3.11	3,000		
Hawick Community Council - Bill McLaren Memorial Project (Bust)	19.6.12	2,000		
<b>Total paid as at 30 September 2012</b>			<b>21,597</b>	
<b>Approved but not paid at 30 September 2012</b>				
Volunteer Park Sports Club Contribution to new boiler for clubhouse	20.3.12	500		
Salvation Army Town Hall hire balance approved	20.3.12	75		
Available to be written back as not required		575		
Friends of St Margaret's Pupil swimming	1.4.10	216		
The Ancient Order of Mosstroopers "Horse" restoration fund contribution	20.9.11	1,500		
Connor Telfer Assistance with cycling as member of Scottish squad	18.9.12	300		
<b>Total approved but not paid at 30 September 2012</b>			<b>2,591</b>	
<b>Total paid and approved at 30 September 2012</b>				<b>24,188</b>
<b>Remaining Budget for 2012/13</b>				<b>8,812</b>

## SCOTTISH BORDERS COUNCIL

### HAWICK COMMON GOOD FUND

#### PROJECTED RESERVES AS AT 31 MARCH 2013

#### Appendix 4

<b>Revenue Reserve</b>	<b>£</b>
Balance as at 31 March 2012	255,461
Less Projected net expenditure for 2012/13	-1,745
<b>Projected balance at 31 March 2013</b>	<b><u>253,716</u></b>
<b>Capital Reserve</b>	<b>£</b>
Balance as at 31 March 2012	337,601
Projected movement during 2012/13	0
<b>Projected balance at 31 March 2013</b>	<b><u>337,601</u></b>

**HAWICK COMMON GOOD FUND**  
**Property Portfolio Performance**  
**to end September 2012**

**Appendix 5**

	1.4.12 Book Value	Rental Income		Expenditure to end September 2012									
		Current Budget	Projected Outturn	Repairs	Ground Maint.	Plumbing & Drains	Ins.	Rates Water & Power	Estates & Property Service	Misc	Cottage restoration	Letting Costs	Total
Fixed Assets	£	£	£	£	£		£	£				£	£
Hawick Moor Racecourse & Bld	30,325	900	310	5,105	927	1,658		0					7,690
Hut at St Leonards	13,110			1,488				73					1,561
Mill Path Stables	16,400			18				92					110
Bunting For Common Riding										339			339
<b>Sub Total</b>		900	310	6,611	927	1,658	0	165	0	339	0	0	9,700
Common Haugh	328,000	6,700	8,499			15		535					550
Hawick Golf Course	86,500	4,700	4,700										0
Haggis Ha/Burnflat wall													0
Hawick Moor Shootings	3,000		300										0
Lothian St. Stores	16,785	2,550	2,550										0
Nipknowes (Woodend Grazings-East)	850	150	75										0
Nipknowes (Woodend Grazings-West)	850	150	75										0
Pilmuir Farm & Farmhouse	1,047,375	45,000	45,000	2,245									2,245
Pilmuir Farm Cottages	59,000	4,500	4,800					28				547	575
Pilmuir Farm Cottage restoration	0										16,604		16,604
Pilmuir Farm Shootings	0		-300										0
St Leonards Horse Gallop	10,000	750	550										0
St Leonards Cottage & Park	119,487	5,100	5,100										0
St Leonards Farmhouse & buildings	201,860	8,300	8,300			313							313
St Leonards Grazings	200,000	7,315	7,315										0
Williestruther Cottage	111,900	6,250	6,250		200								200
Williestruther Loch	4,500	315	315	538	557								1,095
Under Haugh	0												0
Volunteer Park & Stand	277,700	1,500	1,500	65									65
Moat Park	0												0
Hawick Burgh Woodland	73,000												0
Acreknowe Reservoir	0												0
Ca'Knowe Monument	0												0
Feu Duty Redemptions	18												0



**Fixed Assets**

100 Stairs and adjacent land  
 Property & Estates Service - Time  
 Charges  
 NFU Subscription (part)  
 General  
**Income & Expenditure Totals**  
 Book Value of Assets at 1.4.12

1.4.12 Book Value	Rental Income		Expenditure to end September 2012									
	Current Budget	Projected Outturn	Repairs	Ground Maint.	Plumbing & Drains	Ins.	Rates Water & Power	Estates & Property Service	Misc	Cottage restoration	Letting Costs	Total
£	£	£	£	£		£	£	£			£	£
0												0
								2,016				2,016
						3,020						3,020
	94,180	95,339	9,459	1,684	1,986	3,020	728	2,016	339	16,604	547	36,383
2,600,660												

**Budget Virement Requirement**

**1 Virement is required from**

Department	Hawick Common Good	2012/13	2013/14	2014/15
Service		£	£	£
Budget Head	Renovation Pilmuir Cottage	-17,846	0	0

**To**

Department	Hawick Common Good	2012/13	2013/14	2014/15
Service		£	£	£
Budget Head	Revenue Reserve	17,846	0	0

**Because**

Anticipated final accounts permit a reduction in the projected outturn, which should be reflected in the budget.

**2 Virement is required from**

Department	Hawick Common Good	2012/13	2013/14	2014/15
Service		£	£	£
Budget Head	Replacement Shed Pilmuir Farm	-35,000	35,000	0

**To**

Department	Hawick Common Good	2012/13	2013/14	2014/15
Service		£	£	£
Budget Head	Revenue Reserve	35,000	-35,000	0

**Because**

Due to the current shed use by the tenant, it is not now anticipated that work on the replacement shed will start until Spring 2013. Accordingly the budget provision can be reduced this year & moved to next year.